

Clitherall Township
Regular Monthly Meeting
October 13, 2022

The regular monthly meeting of the Clitherall Township Board was called to order by Chairman Craig Bengtson at 7:00 pm at Battle Lake City Hall. The following board members were present: Craig Bengtson, Kevin Anderson, Keith Baldwin, Linda Nelson and Becky Cox. Community members were in attendance. Pledge of Allegiance was recited.

Proposed agenda was presented and approved. (Baldwin/Anderson) Motion carried unopposed.

Clerk's Report: Mail and correspondence presented for review.

Motion to appoint the following Election Judges for the November 2022 General Election: Dianne Erickson, Lisa Frank, Gwen Grewe, Mary Nelson, Jean Boyum, Kathy Pauls, Terry Pauls, Arlyn Hustad Tom Rasmussen, and Don Davenport. Becky Cox will serve as Head Election Judge. (Anderson/Baldwin) Motion carried unopposed.

Cox presented the Board with information regarding the process for creating a website through a new provider. Discussion followed. Motion to proceed in creating a new website through Rosedahl Public Affairs. (Baldwin/Anderson) Motion carried unopposed. Motion to increase Clerk's pay to \$450/month to reflect the increased duties in maintaining the website. (Baldwin/Anderson) Motion carried unopposed. Cox will work with Rosedahl to get a new website created by the end of this year.

Treasurer's Report: Nelson gave the September Treasurer's Report. Grand total of all accounts \$219,385.05. Motion to approve report (Anderson/Baldwin). Motion carried unopposed. Motion to approve payment of check numbers 6859 through 6874 in the amount of \$19,538.27. (Baldwin/Anderson). Motion carried unopposed.

Motor Patrol:

Bengtson reported that overhead doors and lights have not been installed yet. Trucks are ready for winter. Discussion regarding obtaining a map showing which roads are graded each week. Community member questioned the management of the Motor Patrol and the need for more oversight over the number of hours being worked.

Fire Department:

Baldwin reported that the funds they were expecting from the State to cover equipment for new hires has been denied. No further updates.

Planning Commission: One building permit received for the construction of a shed. No further updates.

Veteran's Park: Clinton Bengtson reported that there is no ready-mix company available for at least a month. Nelson reported that Christensen's prepared the ground at no charge to the township.

Road Improvements:

The following road improvement projects were discussed:

Crane Lake Drive: Decision not to proceed this year.

Antler Trail culvert: Culvert has been cleared.

South Clitherall Lake Trail: Baldwin reported on the road inspection on September 23rd. One load of gravel is needed on the cul-de-sac; Christensen's will take care of it. One mailbox needs to be moved.

Motion that Clitherall Township take over maintenance of South Clitherall Lake Trail, contingent upon one mailbox being moved and one additional load of gravel being added to the cul-de-sac. (Baldwin/Anderson) Motion carried unopposed. Cox will prepare a Resolution.

Cliff Road: Bengston received a call from MN DOT regarding Cliff Road. The State owns the road, with the largest portion in Nidaros Township and the smaller portion in Clitherall Township. The State would like to transfer the maintenance of the road to the Townships; the State will incur the expense for any improvements or changes to the road that the Townships would require. Discussion regarding agreement between the Townships on the maintenance of the road. No further action to be taken at this time.

Old Business: None.

New business: Discussion regarding the following items from Otter Tail County:

2022 Winter Maintenance Resolution: Motion to approve the Resolution with an approximate amount based on last year. (Baldwin/Anderson) Motion carried unopposed.

2022 Township Mileage Certification: Township mileage is currently at 49.60. Baldwin will determine the new mileage with the addition of Coleman Road and 215th Street.

2023 Seal Coat and Traffic Marking: No action needed.

2023 Signs & Posts: No action needed.

Open Forum for Public Comment: Community member inquired whether an ordinance was passed regarding residents removing snow onto roadways. Cox will check into the status of said ordinance.

Discussed areas that need tree trimming.

Motion to approve the Regular Monthly Meeting Minutes dated October 13, 2022, as written. (Anderson/Baldwin) Motion carried unopposed.

Meeting adjourned at 8:35 pm.

Respectfully submitted,

Becky Cox
Clitherall Township Clerk