

Clitherall Township
Regular Monthly Meeting
November 10, 2022

The regular monthly meeting of the Clitherall Township Board was called to order by Chairman Craig Bengtson at 7:00 pm at Battle Lake City Hall. The following board members were present: Craig Bengtson, Kevin Anderson, Keith Baldwin, Linda Nelson and Becky Cox. One community member was in attendance. Pledge of Allegiance was recited.

Proposed agenda was presented and approved. (Baldwin/Bengtson) Motion carried unopposed.

Clerk's Report: Mail and correspondence presented for review.

Cox gave a report on the General Election held on November 8th. Cox also reported on the status of the new website.

Treasurer's Report: Nelson gave the October Treasurer's Report. Grand total of all accounts \$315,175.13. Motion to approve report (Anderson/Baldwin). Motion carried unopposed.

Motion to approve payment of check numbers 6875 through 6899 in the amount of \$15,058.53. (Baldwin/Anderson). Motion carried unopposed.

Motion to transfer funds in the amount of \$100,000 from the checking account into the Battle Lake money market account (Baldwin/Anderson). Motion carried unopposed.

Motor Patrol:

Bengtson reported that the monthly meeting will be held on Monday, November 14th at 5:00 pm.

Fire Department:

Anderson reported on the recent meeting. The number of fire calls is high compared to this time last year. No further updates.

Planning Commission: Next meeting is scheduled for December 8th at 6:00 pm. No further updates.

Planning and Zoning: No new permit requests.

Veteran's Park: Clinton Bengtson reported that the electrician contacted him and was available to install the light. The pedestal is completed but the light hasn't arrived yet. Bengtson advised that the building will be shut down after Veteran's Day (November 11th).

Road Improvements:

The following road improvement projects were discussed:

South Clitherall Lake Trail: Discussion regarding the resolution to adopt South Clitherall Lake Trail as a township road, and whether the contingencies have been satisfied. Motion to approve Resolution 2022-5 Accepting a Platted Road for Maintenance by the Town concerning South Clitherall Lake Trail. (Baldwin/Anderson) Motion carried unopposed. Cox will record the Resolution with Otter Tail County.

Old Business: Motion to approve Resolution 2022-4 Issuing an Order Vacating and Altering a Portion of 402nd Avenue (Baldwin/Anderson). Motion carried unopposed. Cox will record the Resolution with

the County and provide notice to the affected landowners. Motion to approve the payment of the recording fees (Baldwin/Anderson). Motion carried unopposed.

New business:

Brownlow driveway permit: Cox reported that Paul Brownlow has requested a return of the deposit check pertaining to his driveway permit. Cox will return the check to Brownlow.

Snow removal ordinance: Cox reported that it has been brought to the Board's attention by a resident that a motion was passed at the 2022 Annual Meeting to adopt an ordinance regarding snow removal by property owners onto public right-of-ways, and the enforcement of payment for removal. Discussion regarding adoption of the County/State statute. Cox will draft a Resolution and publish notice within the next week.

Open Forum for Public Comment:

Resident requested the placing of a "no dumping" sign on Country Estates Road. Resident brought to the Board's attention that people have been dumping leaves and branches in ditches and on other people's property. Bengston will contact the sign company to obtain a "no dumping" sign.

Discussion regarding the paving of a portion of Country Estates Road next spring/summer.

Motion to approve the Regular Monthly Meeting Minutes dated November 10, 2022, as written. (Anderson/Baldwin) Motion carried unopposed.

Meeting recessed at 8:09 pm to Monday, November 14th at 5:00 pm at the Motor Patrol building, and then recessed to Thursday, November 17th at 6:30 pm at the WOTTA Fall Meeting at Sverdrup Township Hall.

Respectfully submitted,

Becky Cox
Clitherall Township Clerk