

Clitherall Township
Regular Monthly Meeting
December 8, 2022

The regular monthly meeting of the Clitherall Township Board was called to order by Chairman Craig Bengtson at 7:00 pm at Battle Lake City Hall. The following board members were present: Craig Bengtson, Kevin Anderson, Keith Baldwin, Linda Nelson and Becky Cox. Several community members were in attendance. Pledge of Allegiance was recited.

Proposed agenda was presented and approved. (Baldwin/Anderson) Motion carried unopposed.

Clerk's Report: Mail and correspondence presented for review. Cox informed the Board that she received a call on December 7th from a resident on Westwood Drive whose mailbox had been struck by a snowplow. Bengtson contacted the snowplow operator. Resident was informed of the policy regarding mailbox damage.

Cox reported that the filing period for the Township Election runs from January 3-17, 2023. One supervisor position and the treasurer's position are on the ballot this coming March. Cox also reported on the status of the new website. Motion to approve the Services Agreement with Rosedahl Public Affairs for the creation of the new website (Bengtson/Anderson) Motion carried unopposed.

Treasurer's Report: Nelson gave the November Treasurer's Report. Grand total of all accounts \$316,015.23. Motion to approve report (Anderson/Baldwin). Motion carried unopposed.

Motion to approve payment of check numbers 6900 through 6911 in the amount of \$13,620.66, not including the monthly electric bill that has not been received yet. Motion to approve payment of the bills as listed and check no. 6912 for the electric bill when it is paid (Baldwin/Anderson). Motion carried unopposed.

Motion to transfer funds in the amount of \$100,000 from the general fund into the road and bridge fund (Anderson/Bengtson). Motion carried unopposed.

Motor Patrol:

Bengtson reported on snowplowing issues to be addressed at next Motor Patrol meeting on Monday, December 12th. Review and discussion of the snow removal policy of the Motor Patrol.

Fire Department:

Anderson reported that calls have doubled this year compared to last year, mainly due to the number of storms. The new JAWS equipment has not been received yet. Nothing further to report.

Planning Commission: Planning Commission Chair Baldwin reported that, as of January 1, 2023, Anderson will be the Chair and Craig Bengtson as Vice-Chair. Baldwin also recommended to the Board that no revisions should be made to the zoning ordinance at this time until the commercial property delineations are completed. Motion to keep the zoning

ordinance the same with no revisions at this time, until the attorney can give guidance on the commercial setbacks (Baldwin/Anderson) Motion carried unopposed.

Planning and Zoning: Discussion regarding ongoing construction of a new building on Coleman Road without a building permit. Clinton Bengston reported on his discussion with the owner who stated that he received permission from Land and Resource Management to build a storage shed. Owner was required to obtain a permit at the increased fee. Discussion as to whether additional signs are needed to inform residents of building permit requirements. Baldwin will contact Jeff Stabnow to obtain a list of the location of the existing signs. Nelson informed the Board that there is money available for additional signage.

Veteran's Park: Clinton Bengston stated that he would like to put up a lighted Christmas tree next to the mound at the park. Discussion as to measures that could be taken next summer to secure the base of a tree for the following winter. Bengston stated that he is considering asking Home Depot for a donation.

Roads: Resident informed the Board of extensive damage to the sod along North Clitherall Lake Road from snowplowing. Baldwin will visit the site to take photographs of the damage.

Old Business: 402nd Avenue Road Vacation/Alteration: Cox informed the Board that the Resolution to Vacate/Alter 402nd Avenue has been filed with the County Auditor's office and recorded with the County Recorder.

Snow Removal Resolution: Cox presented a proposed resolution adopting the state law regarding depositing snow or ice onto a public road. Discussion regarding the potential problems in enforcing a resolution. Motion to adopt Resolution No. 2022-6 (version 2), which includes penalty language for violations of the resolution. (Baldwin/Bengston) Motion carried unopposed.

New business: 2023 Regular Meeting Schedule: Cox requested the Board to approve the 2023 meeting schedule for posting. Motion to approve the 2023 meeting schedule for the months of January, February and March only (Baldwin/Anderson) Motion carried unopposed.

Town Line Agreements: Discussion regarding status of agreements with Nidaros and Girard Townships. Bengtson will look into whether we billed Girard for its share of the gravel from this past summer.

Open Forum for Public Comment: None.

Motion to approve the Regular Monthly Meeting Minutes dated December 8, 2022, as written. (Anderson/Baldwin) Motion carried unopposed.

Meeting adjourned at 8:30 pm.

Respectfully submitted,

Becky Cox
Clitherall Township Clerk