

Clitherall Township  
Regular Monthly Meeting  
September 7, 2023

The regular monthly meeting of the Clitherall Township Board was called to order by Chairman Craig Bengston at 7:00 pm at Battle Lake City Hall. The following board members were present: Craig Bengston, Tom Frank, Miranda Van Santen, and Becky Cox. Kevin Anderson arrived at 7:17 pm. Several community members were in attendance.

Proposed agenda was presented and approved. (Frank/Bengston) Motion carried unopposed.

**Clerk's Report:** Mail and correspondence presented for review. Decision to apply for a grant for noxious weed control available through the County.

**Treasurer's Report:** Van Santen gave the August Financial Report. Grand total of all accounts: \$340,583.48. Motion to approve report (Frank/Bengston). Motion carried unopposed.

Motion to approve payment of check numbers 7057 through 7072 in the amount of \$25,440.29. (Frank/Bengston) Motion carried unopposed.

Motion to terminate CD #63694 and issue a new 3-month CD in the amount of \$50,767.89, at First National Bank (Frank/Bengston). Motion carried unopposed.

**Motor Patrol:** Nothing to report.

**Fire Department:** Anderson reported that the department received a DNR grant for wildland gear. New helmets will be purchased for the chief and assistant chiefs.

**Road Report:** Frank reported that the roads are generally in good shape. Work has not yet been completed on 205<sup>th</sup> Street or South Clitherall Lake Road. Tree trimming has been completed.

**Planning Commission:** Nothing to report.

**Veteran's Park:** Clinton reported that gravel has been spread around the concrete pad. The sign is ready and will be installed within the next month.

**Building Permits:** One building permit received this month.

**Approach Permits:** None.

**Old Business:**

Following inspection of Statesboro Road last month, motion to approve \$2500 payment to Onchuck for reimbursement for road repairs. Gravelling of 160<sup>th</sup> Street will be done next spring.

Cox spoke with the County Auditor's office regarding the process for certifying the outstanding fire charge for Lee Jarrell. A certified notice will be sent to Jarrell informing him that the matter will be determined at next month's meeting.

A petition signed by the property owners on Alberg Trail was presented to the Board requesting that the township take over maintenance of the road. Frank reported that he spoke with the County Recorder's Office and it was determined that Alberg Trail is not recorded as a public road. Several residents expressed their frustration that the property owners are responsible for improvements and maintenance of the road. The property owners were encouraged to speak directly with the Recorder's Office and/or an attorney regarding the classification of the road.

**New business:**

The Township received notice that its allocation of State VOTER funds is \$36.82. Agreement to accept the default distribution plan and to request Otter Tail County to retain the township's share to fund eligible County expenditures.

Agreement to certify the property tax levy for taxes payable in 2024 in the amount of \$380,000.

Agreement that Bengston will negotiate with the City of Battle Lake for an increase in rent.

**Open Forum for Public Comment:** None.

Motion to approve the Regular Monthly Meeting Minutes dated September 7, 2023, as written. (Frank/Anderson). Motion carried unopposed.

Meeting adjourned at 8:37 p.m.

Respectfully submitted,

Becky Cox  
Clitherall Township Clerk