

Clitherall Township
Regular Monthly Meeting
July 13, 2023

The regular monthly meeting of the Clitherall Township Board was called to order by Vice Chairman Kevin Anderson at 7:05 pm at Battle Lake City Hall. The following board members were present: Kevin Anderson, Tom Frank, Miranda Van Santen, and Becky Cox. Craig Bengston was absent. One community members was in attendance.

Proposed agenda was presented and approved. (Frank/Anderson) Motion carried unopposed.

Clerk's Report: Mail and correspondence presented for review. Website update was given.

Treasurer's Report: Van Santen gave the June Financial Report. Grand total of all accounts: \$368,236.40. Motion to approve report (Frank/Anderson). Motion carried unopposed.

Motion to approve payment of check numbers 7005 through 7038 in the amount of \$15,654.16. (Frank/Anderson) Motion carried unopposed.

Van Santen reported that we need to remove the 3-signature requirement on our account in order to obtain a debit card. This issue will be revisited at next month's meeting.

Motor Patrol: No report this month.

Fire Department: Anderson reported that the fire department board will tentatively approve a new fire chief at its next meeting.

Road Report: Discussion regarding tree trimming needed at the 380th Street/Front Street intersection. Frank will contact John Hansen. Frank reported that several residents have inquired about clearing the walking path north off North Clitherall Lake Road west of Antler Trail. It is likely that the path is an abandoned township road and reverts back to the landowner.

Planning Commission: The Planning Commission met earlier this evening and recommends to the Board that no changes to the Zoning Ordinance or the Zoning Map be made at this time. Motion to keep the Zoning Ordinance and Map as is (Frank/Anderson). Motion carried unopposed.

Veteran's Park Discussion regarding obtaining a double-sided sign to be placed near Highway 78. Clinton will present a sketch and quote at next month's meeting. Additional plaques need to be added to the Wall of Honor and the Donor/Sponsor plaque. Clinton will follow-up with Signworks. Gravel has not yet been delivered for the area around the concrete pad.

Building Permits: Seven building permits were issued.

Approach Permits: None.

Old Business:

Cox and Bengston will continue to follow-up on service contracts. Ditch spraying has been completed; mowing will begin in 10 days.

“No parking” signs have been installed at the Clitherall public access, and other designated signs have been replaced throughout the township.

New business:

Motion to renew the First National Bank CD for another three months (Anderson/Frank).
Motion carried unopposed.

Decision to continue to wait for gravel this summer. Will revisit the issue at next month’s meeting if still not done by mid-August.

Reviewed proposed sign to be installed by the Lakes Veterinarian Hospital on Olaf Avenue South. Decision will be made once the exact location of the sign is established.

Discussion regarding whether mailbox reimbursement is available for non-swingaway posts.
Decision to keep the policy as is which covers only swingaways.

Open Forum for Public Comment: None.

Motion to approve the Regular Monthly Meeting Minutes dated July 13, 2023, as written.
(Anderson/Frank). Motion carried unopposed.

Meeting recessed at 8:25 pm.

Respectfully submitted,

Becky Cox
Clitherall Township Clerk