

CLITHERALL TOWNSHIP
REORGANIZATION MEETING MINUTES

April 13, 2023

The annual reorganization meeting of the Clitherall Township Board was called to order by Chairman Craig Bengtson at 6:00 pm at Battle Lake City Hall. The following board members were in attendance: Craig Bengtson, Kevin Anderson, Tom Frank, Linda Nelson and Becky Cox. No community members were in attendance. Pledge of Allegiance was recited.

Motion to nominate Bengtson as Chair (Anderson/Frank) Motion carried unopposed.

Motion to nominate Anderson as Vice Chair (Frank/Bengtson) Motion carried unopposed.

Supervisors were assigned the following duties:

BLMP: Bengtson, lead; Frank, alternate

Fire: Anderson

Weed Inspector/mowing and spraying supervisor: All supervisors; Bengtson, lead

Gravel supervisor: Anderson

Approach supervisor: All supervisors; Frank, lead

Road Project Supervisor: All supervisors

Zoning Administrator: Clinton Bengtson

Also assigned were:

Historian: Clinton Bengtson

Deputy Clerk: Deb Biederman

Establish the regular scheduled board meetings on the second Thursday of each month at 7:00 pm at Battle Lake City Hall located at 108 Main St E, Battle Lake, Minnesota. If a meeting cannot be held as scheduled because it conflicts with a holiday or another day in which a meeting cannot be held, or due to inclement weather or other issues that interfere, the meeting will be held the third Tuesday of the month, at the same time and place.

Designate PAW Publications as the official newspaper for publication of township notices.

Designate the Clitherall Township website and the bulletin boards inside the east and south entrances to City Hall as the posting places for notices and other information.

Designate the official website for township business and notices as clitheralltownship.com.

Designate First National Bank Battle Lake and Farmers State Bank Underwood as the township banks.

Authorize Bengston and the Treasurer to transfer funds between accounts held at the banks noted above.

Keep town line agreements and mailbox box policy as is. Keep approach permit fee at \$50, with a \$200 deposit.

Add South Clitherall Lake Trail to mileage report later this year.

Keep Supervisor pay at \$400/month; Supervisor Chair pay at \$450/month; Treasurer pay at \$430/month; and Clerk pay at \$450/month.

Keep mileage reimbursement rate at .655 cents/mile.

Keep election judge pay rate at \$25/hour for head judge and \$20/hour for other judges.

Raise gopher bounty to \$5 per gopher.

Updated list of officers' contact information to be provided to MAT, Otter Tail County and MN Benefit Association.

Approve the Reorganization Meeting Minutes dated April 13, 2023, as written.

Meeting adjourned at 6:28 pm.

Respectfully submitted,

Becky Cox
Clitherall Township Clerk