

Clitherall Township
Regular Monthly Meeting
February 15, 2023

The regular monthly meeting of the Clitherall Township Board was called to order by Chairman Craig Bengtson at 7:00 pm at Battle Lake City Hall. The following board members were present: Craig Bengtson, Keith Baldwin, Linda Nelson and Becky Cox. Kevin Anderson arrived at 7:05 pm. Four community members were in attendance. Pledge of Allegiance was recited.

Proposed agenda was presented and approved. (Baldwin/Bengtson) Motion carried unopposed.

Clerk's Report: Mail and correspondence presented for review. MAT Spring Short Courses are coming up at the end of March.

Cox reported that the new website is up and running. Cox presented a sample ballot for the upcoming township election for review and approval. (Baldwin/Anderson) Motion carried unopposed.

Treasurer's Report: Nelson gave the January Treasurer's Report. Grand total of all accounts \$280,109.03. Motion to approve report (Baldwin/Anderson). Motion carried unopposed.

Motion to approve payment of check numbers 6930 through 6943 in the amount of \$27,294.94. (Baldwin/Anderson). Motion carried unopposed.

Motor Patrol: Baldwin reported that two interviews for the Treasurer position have been held; three more interviews will be held next Monday. Workers Compensation premiums have almost doubled since last year. The balance for the installation of the garage doors is still due. No snow pushback requirements at this time from any of the townships. Discussion regarding issues with the furnace and quotes received for a new furnace. New lights have been installed.

Fire Department: Next meeting is tomorrow evening. Nothing further to report.

Road Report: Baldwin reported one inquiry by a resident regarding snowplowing. Nothing further to report.

Veteran's Park: Clinton Bengtson reported the flagpole light has been installed but has not been turned on yet. Bengtson presented a budget to State Representative Tom Murphy for future projects; he will follow-up within a few weeks. He received one additional veteran's name to be added to the wall.

Building Permits: None.

Approach Permits: None.

Old Business:

Country Estates Road: A no dumping sign will be installed in the spring.

Building Permit Required Signs: Jeff Stabnow presented an inventory of road signs throughout the township. Discussion as to signs that will have to be installed or replaced in the spring.

402nd Avenue Road Vacation/Alteration: Bengston informed the Board that a potential issue has been raised by the landowner regarding the legal description in the Order to Vacate. The township attorney is looking into it.

2024 Budget/Levy: Discussion regarding specific budget items. Decision to recommend a levy of \$380,000 at the upcoming Annual Meeting.

New business:

Motion to set the moderator pay at \$125 for the upcoming Annual Meeting. (Anderson/Baldwin) Motion carried unopposed.

The Organizational Meeting will be held on April 13, 2023 at 6:00 pm.

COVID funds: Nelson reported that we have \$50,000 remaining in COVID funds that will expire by the end of the calendar year. Possible options are to apply the funds to the Veteran's Park, gravel delivery, or snow pushback. Nelson recommended offsetting the amount of the Veteran's Park fund transfer through the use of COVID funds earmarked for the Veteran's Park to be spent on other items. Clinton Bengston suggested a grand opening for the Veteran's Park on Memorial Day, as well as a 4x8 sign along the highway. The Board supports holding a Memorial Day event and Nelson agreed to work with Clinton to plan the event.

Computers: Discussion regarding the need for two new computers. Nelson presented a quote from Digital Guru. Motion to approve the purchase of two new computers for approximately as per quote (Baldwin/Anderson). Motion carried unopposed.

Gravel Quotes: Discussion regarding gravel specs. Jeff Stabnow will draft the gravel specification language and forward to the Board for review. Reviewed and approved mowing, spraying and tree/brush specifications. Decision to place request for quotes on website, in newspaper for one week, and mail letters to interested companies.

Open Forum for Public Comment: None.

Motion to approve the Audit Meeting Minutes dated January 31, 2023. (Baldwin/Anderson) Motion carried unopposed.

Motion to approve the Reconvened Meeting Minutes dated January 31, 2023. (Baldwin/Anderson) Motion carried unopposed.

Motion to approve the Regular Monthly Meeting Minutes dated February 15, 2023, as written. (Baldwin/Anderson) Motion carried unopposed.

Meeting adjourned at 8:36 pm.

Respectfully submitted,

Becky Cox
Clitherall Township Clerk